

Policy: Community Initiatives

Policy Reference: C/CE/001

Version: 1

Person Responsible: **Deputy CEO Educational Services**

1. Policy Statement

Bahrain Polytechnic is committed to utilizing its resources and expertise to organize and support its staff when they conduct community initiatives which are deemed to produce sustainable benefits towards enhancing the knowledge, interests and quality of life of the community.

This policy relates to non-assessed seminars, workshops, charitable events or activities for Bahrain Polytechnic communities facilitated by Bahrain Polytechnic staff or external partners.

2. Definitions

- **Community engagement:** Community engagement is about working collaboratively with the community to identify, develop & implement learning opportunities which prepare people for achievements in their careers, promote well-being in both social and economic directions & enhance their contribution to wider society as actively participating citizens.
- **Community initiatives:** Community initiatives relate to enhancing the lives and skills of the community. They encompass a diversity of interactions and activities, ranging from joint community development initiatives, collaborative projects, events, charity work, and training and community education.
- **Seminar:** A meeting in which one receives information on, or training in a particular subject; a class offered to a group.
- **Workshop:** A class or series of classes in which a small group of people learn the methods and skills used in doing something which may include a practical application.

3. Application

People:

- Bahrain Polytechnic Academic and Allied staff.
- Members of the community.

Processes:

- The development, approval and implementation of community initiatives.

4. External Requirements

This policy guides Bahrain Polytechnic to meet the following external requirements:

- Bahrain Laws and Regulations including, but not limited to Higher Education Council.
- Civil Service Bureau
- Ministry Of Social Development and Ministry of Finance.

5. What is Expected:

The expected outcomes would be as follows:

- Learning opportunities are provided through approved activities including, but not limited to seminars, workshops, charitable events and/ or activities that enhance the lives of the community.
- Community engagement enhances Bahrain Polytechnic's Strategic Plan.

6. Key Dates

First Approved: 18/01/2015 by SMT , 24/06/2015 by BoT

This Version Approved: 18/01/2015, 24/06/2015 by BoT

Next Review Date: As required or 4 years from this version approval date

7. Links and Related Documents

- Policy A-AB-001: Programme Approval.
- Bahrain Polytechnic Strategic Plan.
- Policy C-HR-018: Academic Workload.
- Policy A-AB-004: Naming and Awarding Qualifications and Recognizing Non-Academic Achievements.
- Programme Approval Document (PAD): Community Initiatives.
- Procedure (P-C-CE-001.1): Managing Community Initiatives.
- Application Form: Community Initiatives.