

Policy: Smoke Free Campus

Policy Reference: C-HS-002
Version: 2
Person Responsible: Director of Facilities

1. Policy Statement

Bahrain Polytechnic has an obligation under the Amiri Decree, 1994 regarding antismoking regulation to prohibit smoking in enclosed public places and to prevent the spread of tobacco smoke into smoke-free areas under its control.

Whilst the Polytechnic respects an individual's right to choose to smoke, Bahrain Polytechnic also has an obligation to provide a safe and healthy work and learning environment that is free from promotion and encouragement of smoking for all employees, students and visitors.

2. Definitions

Smoking Shelter: Any means of equipment that provides cover and protection from high winds, can accommodate not more than five persons and is equipped with ash trays.

Smoking: any method of consuming by combustion (including inhalation/exhalation) of the smoke of burning tobacco, herbs or drugs using any utensil or apparatus including cigarettes, pipes, cigars, e-cigarettes or chewing tobacco. This policy and its procedure do not authorize the smoking of any element prohibited by law.

Violation: an action that breaks or acts against something or dishonouring of law, agreement, regulation, policies or contravention of a duty or right.

3. Application

People:

- This policy applies to all staff, students, contractors and visitors of Bahrain Polytechnic.

Processes:

- Premises safety Inspection
- Declaring smoke-free shelters
- Writing a violation report

4. External Requirements

This policy helps Bahrain Polytechnic meet the following external requirements:

- Legislation, laws and regulations of Kingdom of Bahrain.

- Amiri Decree No. 10 for Year 1994, article No 2 on tobacco legislations

5. What is Expected:

- Students and Staff are made aware of the Polytechnic's Smoke-Free Policy during orientation.
- Adequate numbers of non-smoking signs are displayed in Polytechnic buildings and around campus to ensure that staff, students, contractors and visitors are made aware of smoking restrictions.
- That the designated and signposted smoking areas offered are sufficient in size and number to accommodate the number of smokers on campus.
- The Polytechnic community share in the responsibility to uphold and implement healthy and safe premises.
- Alleged breaches and violations of this policy and procedure will be dealt with in accordance with the relevant legislation and policies.
- Smoking is prohibited in polytechnic-controlled buildings and property, except for those areas established as designated smoking areas.

6. Links and Related Documents

- Health, Safety Policy C-HS-001
- Campus Security Policy C-FA-001

7. Key Dates

First Approved:	29 Mar 2009
This Version Approved:	(1) 15/02/2015, (2) 14/12/2015 by BoT
Next Review Date:	as required or 4 years from this version approval date

