

Policy: Student Admission

Policy Reference: A-AB-010
Version: 3
Person Responsible: Registrar

1. Policy Statement

Bahrain Polytechnic admits highly motivated students who can demonstrate a passion and commitment to their chosen area of study, as well as the potential to succeed academically. Admission to Bahrain Polytechnic programmes is governed by fair and transparent procedures with sound principles. The approved criteria and minimum requirements for admission to Bahrain Polytechnic programmes, processes and responsibilities for the admission of students are designed to meet a variety of situations and needs in accordance with the Higher Education Council requirements and regulations.

2. Definitions

3. Application

This policy applies to admission of all Bahraini nationals and non-Bahraini students on all programmes and courses offered by Bahrain Polytechnic. All Bahrain Polytechnic students will be admitted in accordance with the provisions of this policy and accompanying procedures.

People:

- Prospective students and their families.
- Current students seeking to change Programme or Major.
- Bahrain Polytechnic Faculty and allied staff involved from recruitment to selection of applicants
- Registry and Admission staff.

Processes:

- Application to Bahrain Polytechnic programmes.
- Entry and selection testing and assessments.
- Selection of applicants, offers and confirmation of place.
- Programme and Major Transfers

4. External Requirements

This policy helps Bahrain Polytechnic meet the following external requirements:

- Higher Education Council Regulations

5. What is Expected

Bahrain Polytechnic shall:

- Only admit students who have submitted completed applications that meet approved, published and regularly reviewed General Admission Requirements and Programme Specific Entry Criteria.
- select students who best match the required profile for entry into Bahrain Polytechnic programmes using approved, published and regularly reviewed selection criteria

6. Key Dates

First Approved:	20 Feb 2008 by SMT
This Version Approved:	05 January 2014 by SMT, 10 December 2014 by BoT
Next Review Date:	4 years from this version's approval date

7. Links and Related Documents

- A-AB-018 Enrolment and Academic Progression Policy
- Programme Approval Documents
- A-AB-010.1 Applying to a Bahrain Polytechnic Programme Procedure
- A-AB-010.2 Entry/ Selection Assessments Procedure
- A-AB-010.3 Offers and Confirmation of Place Procedure
- A-AB-010.4 Conditional Acceptance of Enrolment Procedure
- A-AB-018.5 Programme or Major Transfer Procedure