

## QUOTATION

**To:** To whom it may concern

Dear Sir/Madam,

We appreciate your interest in the programs offered by Bahrain Polytechnic.

Our top-up program in **Human Resource Management** is available for candidates seeking to enhance their academic qualifications within a related specialization.

Please find below the details of the course and the associated fees:

| Bachelor of Human Resource Management  |             |  |         |  |
|--|-------------|--|---------|--|
| Admission Fee: BHD50/- [Non-Refundable & Non-Transferable]                                   |             |  |         |  |
| Semester   | Course Code | Course Title                                     | Credits | Course Fees                                    |
| Semester 0   | -           | * Preparation Entry Test (Mathematics & English) | 0       | BHD 520<br>[Non-Refundable & Non-Transferable] |
|  | BU7700T     | Resourcing and Talent Management                 | 15      |  |
|  | BU7002T     | Human Resource Management                        | 15      |  |
|  | BU7202T     | Organizational Behaviour                         | 15      |  |
| Top-Up Program: Upon successful completion of Semester 0                                     |             |  |         |  |
| Semester 1-6   | BU7701T     | Employee Relations                               | 15      | BHD 300  |
|  | BU7203T     | Leadership                                       | 15      | BHD 300  |
|  | BU8700T     | Learning and Talent Development                  | 15      | BHD 300  |
|  | BU6012T     | Project Management                               | 15      | BHD 300  |
|  | BU7007T     | Alternative Dispute Resolution                   | 15      | BHD 300  |
|  | BU8703T     | Performance Management Systems                   | 15      | BHD 300  |
|  | BU6011T     | Business Research Methods                        | 15      | BHD 300  |
|  | BU7702T     | International HRM                                | 15      | BHD 300  |
|  | BU8701T     | Rewards Management                               | 15      | BHD 300  |
|  | BU8702T     | Strategic HRM                                    | 15      | BHD 300  |
|  | BU8704T     | Contemporary Issues in HRM                       | 15      | BHD 300  |
|  | BU8705T     | HR Analytics                                     | 15      | BHD 300  |
|  | GS5112      | Introduction to Human Rights - Labour Law        | 5       | BHD 100  |
|  | GS5113      | Modern Economic History of Bahrain               | 5       | BHD 100  |
|  | GS5114      | Arabic Language                                  | 5       | BHD 100  |
|  | BU8099T     | Cooperative Industry Project                     | 60      | BHD 1,200                                      |
| Total Cost of Top-Up Program (Excluding Repeated or Failed Courses, Including Admission Fee) |             |  | 300     | BHD 5,670                                      |

